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കേരള ഗസറ്റ്
KERALA GAZETTE
അസാധാരണം
EXTRAORDINARY

ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്
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Thiruvananthapuram, Saturday

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25th July 2026
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9th Karkadakam 1201
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നമ്പർ
No. 2145

SECRETARIAT OF THE KERALA LEGISLATURE

NOTIFICATION

No.KLS/6206/2025-KLAMPS B1 *Dated, Thiruvananthapuram, 25th July 2026.*

The revised scheme of Post Graduate Diploma in Parliamentary Studies - 2024 is hereby notified.

Shaji C. Baby
Secretary -in - charge

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Abstract

Secretariat of the Kerala Legislature - Kerala Legislative Assembly Media & Parliamentary Study Centre (Parliamentary Studies) - Post Graduate Diploma in Parliamentary Studies - Scheme 2024 - Revised - Orders Issued.

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SECRETARIAT OF THE KERALA LEGISLATURE

G.O.(P)No.4/2025/KLS Dated:14-08-2025, Thiruvananthapuram

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Read: 1. GO (P) No.1/2013/Leg dated 19.09.2013
2. GO (P) No.2/2015/Leg dated 10.06.2015
3. GO (P) No.l/2019/Leg dated 25.06.2019
4. GO (P)No.l/2020/Leg dated 03.01.2020
5. GO (P) No.1/2021/Leg dated 28.09.2021
6. GO (Rt) No.3026/Leg dated 26.11.2024

ORDER

The Centre tor Parliamentary Studies and Training (CPST) of the Kerala Legislative Assembly had initiated, a Certificate Course in Parliamentary Practice and Procedure. As per the scheme of the Certificate Course published under government order first cited, the minimum qualification for admission to the said Course was a pass in Higher Secondary or equivalent as approved by the University of Kerala and the duration of the Course was six months and was subsequently amended under government orders second, third and fourth cited. Since its commencement in 2013, it has completed 10 batches in 2023 and about 1300 students have passed the Certificate Course.

As per GO (MS) No.424/2021/Leg dated 18.03.2021, the Centre for Parliamentary Studies and Training has been restructured and a new organization with the name Kerala Legislative Assembly Media & Parliamentary Study Centre (Parliamentary Studies) has been established. Since then, the Certificate Course is being conducted under the

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auspices of the K-LAMPS (PS) wing and the scheme was revised under government order fifth cited. The Board of Studies constituted under clause 7 of the Certificate Course Scheme 2021, in its meeting held on 19.08.2022 had recommended to bifurcate the course into a Certificate Course and an Advanced Post Graduate Diploma Course stipulating the eligibility for admission as a pass in tenth or equivalent and a degree or equivalent as approved by University in India respectively. The Governing Body of the Certificate Course in its meeting held on 18.12.2023 considered the recommendations of the Board of Studies and approved the new structure of 'Certificate Course in Parliamentary Studies' and 'Post Graduate Diploma in Parliamentary Studies' which were further approved by Hon'ble Speaker and came into effect under government order sixth cited. The Hon'ble Speaker has issued directions to revise this scheme, effecting necessary changes if any, to the existing one. The revised scheme as assented to by the Hon'ble Speaker read as follows.

POST GRADUATE DIPLOMA IN PARLIAMENTARY STUDIES SCHEME, 2024

1. Introduction

Indian parliamentary democracy has no match in the world and democratic values are part and parcel of the life of common man in India. A democratic parliament for its part will seek to foster a vibrant civil society and to work closely in finding solutions to problems the country is facing and improving the quality and relevance of legislation. Informing citizens about the work of parliament should not just be a concern but also a responsibility of parliaments themselves. Indian Parliamentary Democracy being one of the largest and strongest in the world strive to impart democratic value to its people through the functioning of Parliament and State Legislatures. The Open and Distance Learning System with its inherent flexibility and affordability has emerged as an important mode for providing education and awareness to various sections of the society. The CPST of Kerala Legislature Secretariat, the predecessor of K-LAMPS (PS) has been successfully conducting a Certificate Course in Parliamentary Practice and Procedure in distance education stream to propagate the idea, principle, philosophy and practice of parliamentary democracy since 2013 and has completed ten batches in 2023. The Kerala Legislative

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Assembly Media & Parliamentary Study Centre (Parliamentary Studies) [K-LAMPS (PS)], an integral division of the Kerala Legislature Secretariat, was the premier institution providing opportunities for systematic study and training in various disciplines related to parliamentary institutions, processes and procedures. The KLAMPS (PS) intends to start a P.G. Diploma Course namely Post Graduate Diploma in Parliamentary Studies in the distance education stream.

2. Name and Commencement

(I) This Scheme may be called "The Scheme for Post Graduate Diploma in Parliamentary Studies by Kerala Legislative Assembly Media & Parliamentary Study Centre."

(2) It shall come into force at once.

3. Objectives and nature of the course

(1) The Course shall be an awareness and learning programme designed for those who seek authentic information in parliamentary procedure and for those who are interested in deeper learning of the subject.

(2) The Course shall be a Post Graduate Level Diploma Course on Parliamentary studies.

(3) The Course shall be run in distance education mode and shall include contact classes along with assignments and workshops.

4. Institutional Support

The Course shall be managed, regulated, conducted and controlled by the Parliamentary Studies wing of the Kerala Legislative Assembly Media & Parliamentary Study Centre (Parliamentary Studies) which was established as an integral division of the Secretariat of the Kerala Legislature.

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5. Organisational Structure

The organisational structure for the Scheme shall consist of the following bodies, namely:-

(l) A Governing Body;

(2) A Board of Studies.

6. Governing Body

(1) It shall consist of the following members, namely:-

(i) The Secretary, Kerala Legislative Assembly or any person discharging the functions of the Secretary shall be the Ex-officio Chairperson;

(ii) The Executive Director of Kerala Legislative Assembly Media & Parliamentary Study Centre (Member, Ex-officio);

(iii) The senior most officer of the Secretariat of the Kerala Legislature who is in charge of Table Section (Member, Ex-officio):

(iv) The Director of Kerala Legislative Assembly Media & Parliamentary Study Centre (member, Ex-officio);

(v) The senior most officer of the Secretariat of the Kerala Legislature who is in charge of Information Technology Section (Member, Ex - officio);

(vi) The Joint Director K-LAMPS (Finance) (Member, Ex-officio).

(2) The Executive Director of Kerala Legislative Assembly Media & Parliamentary Study Centre shall be the Member Secretary.

(3) It shall meet at least once in each calendar year at such place and time as decided by the Chairperson.

(4) The quorum to constitute a sitting shall be three including the Chairperson.

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(5) Every question considered at the meeting of the Governing Body shall be determined by a majority of the members present and voting. In case of tie, the Chairperson shall have a second or casting vote.

(6) All administrative, financial and policy matters as regards the Course shall be decided by the Governing Body.

(7) The Members of the Board of Studies shall be nominated by the Governing Body.

7. Board of Studies

(I) The Governing Body with the concurrence of the Hon'blc Speaker of the Kerala Legislative Assembly or the person performing the duties of the Speaker from time to time shall constitute an eleven member Board of Studies which shall consist of the following members, namely:-

(i) The Executive Director of Kerala Legislative Assembly Media & Parliamentary Study Centre shall be the Ex-officio Chairperson;

(ii) The senior most officer in charge of Research Section (Member, Ex-officio);

(iii) The senior most officer in charge of Legislative Section (Member, Ex-officio);

(iv) The Director of Kerala Legislative Assembly Media & Parliamentary Study Centre (Member, Ex-officio);

(v) Two officers of Legislature Secretariat not below the rank of Deputy Secretary (Members, Ex-officio);

(vi) One teaching faculty from any of the Social Sciences discipline of a University in Kerala;

(vii) One person who shall be an expert in Parliamentary Law or Journalism;

(viii) Chief Librarian of Kerala Legislative Assembly (Member, Ex- officio);

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(ix) One member who shall be a retired officer of and above the rank of Joint Secretary of the Secretariat of the Kerala Legislature;

(x) One member from any of the following categories:

(a) Retired officer not below the rank of Deputy Secretary of Lok Sabha or Rajya Sabha Secretariat;

OR

(b) Retired officer of State or Central Government Service of and above the rank of Deputy Secretary;

OR

(c) Retired Professor in Law/History/Politics/Sociology of an affiliated college/department of a University in India.

(2) The Board of Studies shall meet at least once in each calendar year and at such place and time as decided by the Chairperson.

(3) The quorum to constitute a sitting shall be three including the Chairperson.

(4) Every question considered at the meeting of the Board of Studies shall be determined by a majority of members present and voting. In case of tie, the Chairperson shall have a second or casting vote.

(5) The term of office shall ordinarily be three years from the date of constitution unless otherwise decided by the Governing Body.

(6) It shall plan, prepare and regulate the curriculum and the conduct of the Course including examination, valuation and announcement of results. It shall also prepare and modify the syllabus, Course content and consider related matters of the Course from time to time.

(7) The recommendations of the Board of Studies shall be placed before the

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Governing Body for its consideration and approval.

8. Eligibility for Admission

(1) Admission will generally be open to all eligible candidates and there will be no age bar for admission to the Course.

(2) Minimum qualification for applying for the Course shall be a pass in any degree or equivalent as approved by the Universities in India.

(3) The application shall be in such form and shall contain such details as may be prescribed by the Board of Studies.

(4) There shall be Application fee, Admission fee, Course fee and Exam fee as stipulated in the prospectus of the Course and as decided by the Governing Body from time to time. Learners who are eligible for fee concession should produce documents mentioned in the prospectus. Learners desirous of revaluation of their answer sheets shall remit the application fee as prescribed.

(5) Maximum number of seats shall ordinarily be 300 (Three Hundred) for an academic session or as decided by the Governing Body for the Course.

(6) Minimum number of students to commence a batch shall be 10 (Ten).

9. Syllabus

(I) It shall contain four papers.

Paper I: Parliamentary Democracy

Introduction to Parliamentary Democracy, Evolution of Parliamentary Democracy in India, Indian Constitution and Parliamentary Democracy, Parliamentary Democracy in Kerala, Challenges to Parliamentary Democracy.

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Paper II: Legislature, Executive & Judiciary - Constitutional Provisions.

Indian Union - Parliament and Executive, States - Executive and Legislature, Indian Judicial system, Election.

Paper III : Laws and Rules Regulating Practice and Procedure of Parliament and Kerala Legislative Assembly.

Lok Sabha and Rajya Sabha, Kerala Legislative Assembly, Business of the House, Committee System, Parliamentary Privileges.

Paper IV: Legislative Procedure and Procedure in Financial Matters.

Introduction, Bills –Classification - Content & Publication, The Structure of Bill, Drafting of Bill, Publication of Bill, Enactment of Law, Role of The Business Advisory Committee, Introduction and Consideration of a Government Bill, The stages of a Private Member's Bill, Reconsideration of Bills returned by Governor/President, Subordinate Legislation, Budget, Procedure in Financial Matters in Kerala Legislative Assembly.

And such other topics as may be suggested by the Board of Studies from time to time.

10. Duration of the Course

The Course shall ordinarily be of 12 months duration.

11. Study Materials

Study materials for the Course shall be prepared and circulated by the Kerala Legislative Assembly Media & Parliamentary Study Centre (Parliamentary Studies).

12. Contact Classes

(1) Personal Contact Programmes (PCPs) shall ordinarily be arranged by the K-LAMPS (PS) to facilitate interaction between the learners and subject experts, who

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give due academic counselling to the learners. Contact class centres shall ordinarily be at Thiruvananthapuram, Ernakulam and Kozhikode or as decided by the K-LAMPS (PS). Days (14 in total) of contact classes including online classes will be notified on the official website.

(2) If situations arise which prevent holding of contact classes, online classes will be arranged.

13. Medium of Instruction

Medium of instruction shall be English and Malayalam:

14. Examinations

(1)Application for examination shall be made in the prescribed form.

(2) Question paper of examination shall be set in English. However learners may answer in English or Malayalam.

(3) Examinations will be conducted at the end of the Course and the centre of examination shall ordinarily be at Thiruvananthapuram/Ernakulam/ Kozhikode.

(4)A candidate will be declared to have passed the examination if he/she obtains

a) 40% marks for written exam of each paper
b) 40% marks for assignments on each paper and
c) 40% marks for viva voce.

(5) A student shall be considered to have 'Registered' in the course only if he/she remits the Admission fee, Course fee and Examination fee and submits the Application for Examination on time. Only Registered candidates shall be eligible for three consecutive

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chances, in order to obtain a pass in all four papers assignments and viva voce.

15. Certificate

Certificate shall be issued by and in the name of Kerala Legislative Assembly Media & Parliamentary Study Centre (Parliamentary Studies).

16. Administrative and Financial Matters

(l) All administrative Matters regarding the Course shall be dealt with in the Kerala Legislative Assembly Media & Parliamentary Study Centre (Parliamentary Studies) 'B' section.

(2) A Current Account and a Treasury Savings Bank account jointly in the names of the Executive Director, K-LAMPS and the Joint Director, K-LAMPS (Finance) shall be operated and the limits of and reasons for withdrawals and expenditure shall be as decided by the Governing Body.

(3) All funds received including budgetary allocation, fees, donation, sponsorships and such other remittances shall form the common fund for the Course as well as the general functioning of K-LAMPS (PS).

(4) Accounts and audit as regards the conduct of the Course shall be dealt with in K-LAMPS (Accounts).

17. Faculty

The resource persons of the Course shall comprise of parliamentarians, jurists competent officers of the Secretariat of the Kerala Legislature and such other persons who are experts in their respective fields as decided by K-LAMPS (PS).

18. Finality in Decisions

The decision of the Hon'ble Speaker of the Kerala Legislative Assembly or the person discharging the functions of the Speaker shall be final on all matters covered by this Scheme.

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Government orders read as 5 &6 above stands cancelled from the date of effect of this order.

By Order of the Governor,

Dr. N. Krishna Kumar,
Secretary.

Copy to:-

1. The Private Secretary to the Hon'ble Speaker.
2. The Private Secretary to the Hon'ble Deputy Speaker.
3. The Principal Accountant General (Audit), Kerala Thiruvananthapuram.
4. The Accountant Genera] (A&E), Kerala, Thiruvananthapuram.
5. The P.A to Secretary.
6. The P.A to Special Secretary.
7. The Under Secretary (Services).

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